



# Louisiana Housing Corporation

*\*An audio-video recording of these proceedings is available upon request by contacting the LHC\**

LHC Board of Directors

## **Administration Committee Meeting Minutes**

Tuesday, November 07, 2023

LHC Building, V. Jean Butler Board Room  
2415 Quail Drive  
Baton Rouge, LA 70808  
3:30 P.M.

### **Committee Members Present**

Board Vice-Chairwoman Tonya P. Mabry (Committee Chairwoman)  
Richard A. Winder

### **Committee Members Absent**

Willie Rack

### **Board Members Present**

Official Delegate Tony Ligi obo Louisiana State Treasurer John M. Schroder  
Steven J. Hattier  
Steven P. Jackson  
Ericka McIntyre  
Willie Robinson  
Jennifer Vidrine  
Board Chairman Alfred E. Harrell, III

### **Board Members Absent**

John S. Alford  
Brandon O. Williams

### **Staff Present**

Barry E. Brooks  
Marjorianna Willman  
Brenda Evans  
Joshua McNemar  
Donna Deculus  
Leslie Strahan

Bridgette Richard  
Thomas Bates  
Plezetta M. West  
Nakesla Blount  
Tasha Joseph  
Darlene Fields

**Others Present**  
**See Sign-In Sheet**

**CALL TO ORDER**

Administration Committee Chairwoman Tonya P. Mabry called the meeting to order at 3:45 P.M. Board Secretary Barry E. Brooks called the roll; there was a quorum.

**APPROVAL OF MINUTES**

Next item discussed was the approval of the Minutes from the October 10, 2023 Administration Committee Meeting.

**On a motion by Board Chairman Alfred E. Harrell, III and seconded by Committee Member Richard A. Winder, the Minutes of the October 10, 2023 LHC BOD Administration Committee Meeting were unanimously approved, as distributed.**

**PUBLIC COMMENTS**

Secretary Brooks advised that he was in receipt of one (1) White Card – Information Only submitted by Mr. David Jeddie Smith, Jr., representing the Louisiana Attorney General.

Mr. Smith briefly addressed the Committee noting that he was simply observing the proceedings, as related to the Discussion regarding the LHC Executive Director Search.

**ADMINISTRATION COMMITTEE CHAIRMAN'S REPORT**

AC Chairwoman Mabry welcomed everyone and thanked them for attending the Administration Committee Meeting.

**AGENDA ITEM #5 - LHC EXECUTIVE DIRECTOR SEARCH**

Next item discussed was regarding the LHC Executive Director Search.

The matter were introduced into the Record by Secretary Brooks, there being additional information provided by Cody Saucier from SSA Consultants.

Mr. Saucier discussed the Board approved Job Profile; noted that the Search opened on November 2nd and that 71 applications had been received; current phase was the screening of the applications for eligibility; that the screened list of applicants would be sent to Sexton Law Firm to review for eligibility of hire by LHC; thereafter, the initial screening interviews would be conducted by SSAC.

Gray Sexton, representing Sexton Law Firm, noted that the receipt of 71 applicants in three (3) workdays was quite impressive; and that they would continue to work with SSAC on further eligibility screenings to ensure the objectives and expectations of the Board are met.

Mr. Saucier noted that the current target close date for receipt of applications was November 17<sup>th</sup>.

#### **ADJOURNMENT**

There being no other matters to discuss, Committee Member Richard A. Winder offered a motion for adjournment that was seconded by Board Member Jennifer Vidrine. There being no discussion or opposition, the motion passed unanimously.

**The Administration Committee Meeting adjourned at 3:54 P.M.**



**Board Secretary, Barry E. Brooks**